

APPENDIX j

Sample of student evaluation

1. STUDENT EVALUATION OF MODULES FORM

2. STUDENT EVALUATION FORM OF THE CURRICULUM, TRAINING AND SUPPORTING ACTIVITIES OF THE MASTER'S PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW AT VNU SCHOOL OF LAW

3. FORM TO COLLECT INFORMATION OF THE EMPLOYMENT STATUS AND TRAINING PROCESS OF GRADUATE STUDENT ATTENDING THE MASTER'S DEGREE PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW AT THE VNU SCHOOL OF LAW

4. EMPLOYER EVALUATION FORM OF THE QUALITY OF THE TRAINING CURRICULUM AND GRADUATE STUDENTS OF THE MASTER'S PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW

VIETNAM NATIONAL UNIVERSITY, HANOI
SCHOOL OF LAW

STUDENT EVALUATION OF MODULES FORM

Name of module: Module

code:.....

Major: Survey date:.....

Lecturer's name:

Academic year: 2020 – 2021.

Dear students,

In order to help improve the quality of the Master's training at the School of Law, please provide feedback on the module according to the statements below by ticking (✓) the corresponding option. Your personal information and opinions in this survey are fully confidential and will not be used for any other purpose.

Rating scale:

①	②	③	④	⑤
Totally disagree	Basically disagree	Basically agree	Agree	Totally agree

Content evaluation		Rating scale				
Part 1. Module content						
1.	Students are provided with all necessary information about the module (summary information, learning outcomes, and objectives, information about the lecturer, teaching methods, form of teaching and learning organization, curriculum schedule, compulsory learning materials, and regulations on testing and assessment)	①	②	③	④	⑤
2.	Students are informed about the module's objectives and its contribution to the training program's output criteria.	①	②	③	④	⑤
3.	The module content satisfies the module's output standards.	①	②	③	④	⑤
4.	The module content satisfies the training program's output standards.	①	②	③	④	⑤
5.	The module content is regularly updated with new information and knowledge to help students with their thesis/dissertation work.	①	②	③	④	⑤
Part 2. Teaching activities						
6.	The lecturer guides students in learning methods, research methods, and lifetime learning abilities.	①	②	③	④	⑤
7.	Lecturer's teaching activities are integrated with the student's development of soft skills and lifetime learning abilities.	①	②	③	④	⑤
8.	Teaching activities are in line with the module's learning outcomes	①	②	③	④	⑤
9.	Lecturer's teaching methods enable students to participate in learning and research activities actively and creatively.	①	②	③	④	⑤
10.	The lecturer attends class in accordance with the module's learning plan.	①	②	③	④	⑤
11.	The lecturer thoroughly teaches the content in the published detailed module outline	①	②	③	④	⑤

12.	Lecturer effectively supports learning and scientific research when students have the request	①	②	③	④	⑤
13.	The lecturer is well-versed in the use of information technology in the classroom.	①	②	③	④	⑤
Part 3. Assessment activities						
14.	The lecturer effectively disseminates the regulations for testing and assessing the learners' learning outcomes (time, method, criteria, weight, feedback mechanism, and related contents).	①	②	③	④	⑤
15.	The assessment method is appropriate for determining the level of achievement of the module's learning outcomes.	①	②	③	④	⑤
16.	The assessment exam results accurately reflect the students' abilities.	①	②	③	④	⑤
17.	Feedback on the process-based assessment results helps students improve their learning	①	②	③	④	⑤
18.	Students can easily access the academic performance complaint procedure	①	②	③	④	⑤
Part 4. Facilities supporting the module's learning process						
19.	The School of Law has a sufficient number of suitable classrooms to facilitate the module's training and research activities.	①	②	③	④	⑤
20.	The classroom equipment (audio-visual media, boards, gadgets, and utilities...) meets the module's teaching and learning criteria.	①	②	③	④	⑤
21.	The School of Law has a practice room equipped with appropriate equipment to facilitate the module's training and research activities.	①	②	③	④	⑤
22.	Module-related materials are provided as necessary by training and research requirements (available in the library or provided by the lecturer)	①	②	③	④	⑤

Different opinions to improve the quality of teaching organization:

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THANK YOU!

VIETNAM NATIONAL UNIVERSITY, HANOI
SCHOOL OF LAW

STUDENT EVALUATION FORM OF THE CURRICULUM, TRAINING AND SUPPORTING ACTIVITIES OF THE MASTER'S PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW AT VNU SCHOOL OF LAW
(for the accreditation of the Master's Program in Civil Law and Civil Procedures Law at the VNU School of Law according to the AUN criteria)

Dear graduate students of Master's Degree Programs in Civil Law and Civil Procedures Law, courses QH 2019-2021, QH 2020-2022,

In order to improve the Master's Program in Civil Law and Civil Procedures Law of the VNU School of Law, could you please give your feedback on the curriculum, and training and supporting activities at the School of Law. Below are different opinions about the curriculum, and the training and supporting activities of the School of Law. Please indicate your level of agreement and disagreement through the rating. The School hereby assures that the information answered in this form will be kept confidential and used for the right purposes.

Full name:

Course:

The number rating:

①	②	③	④	⑤
<i>Totally disagree</i>	<i>Basically disagree</i>	<i>Not sure</i>	<i>Basically agree</i>	<i>Totally agree</i>

	Questions	Rating
I. The curriculum, training and supporting activities		
1	The training curriculum has clear and specific goals to meet the requirements of society.	① ② ③ ④ ⑤ <input type="checkbox"/>
2	The curriculum equips students with knowledge and skills to meet the needs of society and all relevant stakeholders.	① ② ③ ④ ⑤ <input type="checkbox"/>
3	The training curriculum includes the pedagogical philosophy, elective courses, and the courses are integrated, interdisciplinary in accordance with the training objectives.	① ② ③ ④ ⑤ <input type="checkbox"/>
4	The curriculum structure shows a reasonable distribution between general and specialized knowledge, a balance between theory and practice, and a reasonable arrangement between courses.	① ② ③ ④ ⑤ <input type="checkbox"/>
5	Students are introduced of the training objectives, curriculum, course outlines, assessment methods and forms at the beginning of the program.	① ② ③ ④ ⑤ <input type="checkbox"/>
6	The support staff (The Office of Academic Affairs, Office of Educational Testing and Quality Assurance, Department Assistants, Office of Personnel Organization and Administration...)	① ② ③ ④ ⑤ <input type="checkbox"/>

	have a good attitude, and promptly deal with students' requirements.		
	II. Learning, practicing conditions for students of the School of Law		
7	The student training and research activities are well and effectively organized.	① ② ③ ④ ⑤	■
8	Books, newspapers and journals offered by the libraries (VNU-SL's Library and VNU-LIC) are relatively complete, meeting the requirements of the curriculum and the needs of students.	① ② ③ ④ ⑤	■
9	The organization and attitude of library staff (VNU-IS's library and VNU-LIC) meet the requirements of students.	① ② ③ ④ ⑤	■
10	Classrooms, equipment, lights, and hygiene meet the needs of teaching and learning.	① ② ③ ④ ⑤	■
11	Students are satisfied with the equipment to serve the learning and scientific research needs of the School.	① ② ③ ④ ⑤	■
12	Students are satisfied with the conditions of learning, physical, sports and cultural activities.	① ② ③ ④ ⑤	■
13	Students are allowed to participate in evaluating the lecturer and training activities at the end of the course.	① ② ③ ④ ⑤	■
14	Students are allowed to give opinions in the development and adjustment of the expected learning outcomes of the program.	① ② ③ ④ ⑤	■
	III. Teaching, assessment activities		
15	Most lecturers are able to organize, guide and advise self-study activities for students.	① ② ③ ④ ⑤	■
16	Most lecturers effectively apply modern teaching methods in line with the credit-based training method.	① ② ③ ④ ⑤	■
17	Lecturers' teaching methods promote student's activeness	① ② ③ ④ ⑤	■
18	Most lecturers effectively use teaching aids.	① ② ③ ④ ⑤	■
19	Most teachers assess students' learning results fairly and accurately.	① ② ③ ④ ⑤	■
20	The form of assessment of student's learning results that School is applying is suitable to the nature and characteristics of each course.	① ② ③ ④ ⑤	■
21	The method and process of the assessment ensure the seriousness, objectivity, accuracy and fairness.	① ② ③ ④ ⑤	■
22	Learning results are notified promptly, accurately and publicly to students.	① ② ③ ④ ⑤	■

Other opinions:

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**VIETNAM NATIONAL UNIVERSITY, HANOI
SCHOOL OF LAW**

**FORM TO COLLECT INFORMATION OF THE EMPLOYMENT STATUS AND
TRAINING PROCESS OF GRADUATE STUDENT ATTENDING THE MASTER'S
DEGREE PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW AT THE
VNU SCHOOL OF LAW**

**(For the accreditation of the Master's Degree Program in Civil Law and Civil
Procedures Law according to the AUN criteria)**

Dear graduate students of the Master's Degree Program in Civil Law and Civil
Procedures Law at the VNU School of Law.

In order to carry out the accreditation of the Master's Degree Program in Civil Law
and Civil Procedures Law according to the AUN criteria, and at the same time, to assess the
employment status as well as the level of meeting the employer requirements of of the
graduate students so as to propose solutions to improve training quality, VNU School of Law
carries out a survey to collect feedback of the graduate students of Master's Degree Program
in Civil Law and Civil Procedures Law in the last 5 years. Based on your highly sincere, open
and constructive comments, the School will make adjustments and improvements to ensure
that the program will be a better quality. The School assures that the information you answer
in this questionnaire will be kept confidential and used for the right purposes.

A. Personal information

1. Full name:
2. Gender: Male Female **Course No:**
3. Name and address of working agency (if any):
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4. Current address to contact when needed:
5. Tel : Fax : E-mail:
.....

B. Information on the employment status of the graduate student

I. Information of the employment status

1. What is your current employment status?
 Currently employed Used to be employed but
unemployed now Never employed since graduation
2. How many times have you changed jobs from the time you found a job to the present
time?
 Never 1 – 3 times 4 – 6 times Over 6 times
3. Is the job you are undertaking suitable with the expertise trained by the School of Law?
 Not suitable Relatively suitable Suitable Very suitable

4. How did you find your current job?

- By myself
- Introduced by the School
- Introduced by family members
- Introduced by friends
- Vacancy advertisement
- Job fair

Others (please specify):

.....

5. Average monthly income (in VND):

- 5- 8 millions
- 8- 15 millions
- Over 15 millions

6. Are the knowledge and skills trained by the School useful for your current position?

- Not useful
- Quite useful
- Useful
- Very useful

7. Are you satisfied with your current job?

- Not satisfied
- Quite satisfied
- Very satisfied

8. Do you have any promotion opportunities after completing the Master's Degree Program in Civil Law and Civil Procedures Law?

- Yes
- No

II. Evaluation of the graduate student of the training process at the VNU School of Law

2.1. How confidently do you feel in the process of receiving and handling jobs after graduating from the Master's Degree Program in Civil Law and Civil Procedures Law?

- Not confident
- Basically confident
- Very confident

2.2. How do you assess your ability to handle tasks that you do not have much experience or knowledge about?

- Can't handle
- Can handle basically
- Can handle totally

2.3. The Master's Degree Program in Civil Law and Civil Procedures Law equips with the necessary knowledge applicable at work

- Totally disagree
- Basically disagree
- Partially disagree
- Basically agree
- Totally agree

2.4. The Master's Degree Program in Civil Law and Civil Procedures Law equips with practical professional skills to meet the work requirements.

- Totally disagree
- Basically disagree
- Partially disagree
- Basically agree

Totally agree

2.5. The Master's Degree Program in Civil Law and Civil Procedures Law equips with professional qualities and attitudes to meet work requirements.

Totally disagree

Basically disagree

Partially disagree

Basically agree

Totally agree

III. Opinions to contribute to improving the quality of the Master's Degree Program in Civil Law and Civil Procedures Law

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VIETNAM NATIONAL UNIVERSITY, HANOI
SCHOOL OF LAW

**EMPLOYER EVALUATION FORM OF THE QUALITY OF
THE TRAINING CURRICULUM AND GRADUATE STUDENTS OF
THE MASTER’S PROGRAM IN CIVIL LAW AND CIVIL PROCEDURES LAW
(for the accreditation of the Master’s Program in Civil Law and Civil Procedures Law
at
the VNU School of Law according to the AUN criteria)**

In order to carry out the accreditation of the Master's Degree Program in Civil Law and Civil Procedures Law according to the AUN criteria, VNU School of Law reviews, evaluates, and improves the quality of training. In order to find ways to improve the quality of the training program and the training activities, the School would like to receive comments from businesses/organizations/agencies who have directly employed our graduate students. On the basis of your sincere, open and constructive comments, the School will make adjustments and improvements to ensure that the program will have a higher quality, better meeting the market's requirements for high quality human resources. The School assures that the information answered in your answer sheet will be kept confidential and used for the right purposes.

Thank you very much for your valuable contribution!

Full name:

Organization:

Title:

Tel:

Email:

		Questions	Rating		
I. Evaluation on the training curriculum of the Master’s Degree Program in Civil Law and Civil Procedures Law of VNU School of Law					
	①	②	③	④	⑤
	<i>Totally disagree</i>	<i>Basically disagree</i>	<i>Not sure</i>	<i>Basically agree</i>	<i>Totally agree</i>
1.1	The training curriculum has clear and specific goals to meet the requirements of society.				① ② ③ ④ ⑤
1.2	The curriculum equips students with knowledge and skills to meet the needs of society and all relevant stakeholders.				① ② ③ ④ ⑤
1.3	The training curriculum includes the pedagogical philosophy, elective courses, and the courses are integrated, interdisciplinary in accordance with the training objectives.				① ② ③ ④ ⑤
1.4	The curriculum structure shows a reasonable distribution between general and specialized knowledge, a balance between theory and practice, and a reasonable arrangement between courses.				① ② ③ ④ ⑤
1.5	The training formats currently applied by the School basically meet the needs of students.				① ② ③ ④ ⑤
1.6	Employers are allowed to participate in the development and adjustment				① ② ③ ④ ⑤

	of the training curriculum.											
II. Evaluation of the competences of the graduate students of the Master's Degree Program in Civil Law and Civil Procedures Law at the VNU School of Law												
	<table border="1"> <tr> <td>①</td> <td>②</td> <td>③</td> <td>④</td> <td>⑤</td> </tr> <tr> <td><i>Do not meet any requirements</i></td> <td><i>Meet a few requirements</i></td> <td><i>Meet some requirements</i></td> <td><i>Meet many requirements</i></td> <td><i>Meet all requirements</i></td> </tr> </table>	①	②	③	④	⑤	<i>Do not meet any requirements</i>	<i>Meet a few requirements</i>	<i>Meet some requirements</i>	<i>Meet many requirements</i>	<i>Meet all requirements</i>	
①	②	③	④	⑤								
<i>Do not meet any requirements</i>	<i>Meet a few requirements</i>	<i>Meet some requirements</i>	<i>Meet many requirements</i>	<i>Meet all requirements</i>								
2.1	Conceptualization, planning, implementation, and evaluation.	① ② ③ ④ ⑤										
2.2	Detection, evaluation, processing and problem solving	① ② ③ ④ ⑤										
2.3	Understanding and grasping of social contexts, enterprise/organization/business (economic) contexts and external environment.	① ② ③ ④ ⑤										
2.4	Creativite, critical thinking, future career development, lifelong learning and continuous professional development.	① ② ③ ④ ⑤										
2.5	Ethical values, professional ethics, responsibility, and accountability.	① ② ③ ④ ⑤										
III. Evaluation of the qualities and skills of the graduate students of the Master's Degree Program in Civil Law and Civil Procedures Law provided by the VNU School of Law												
2.6	Personal qualities (hard working, perseverance, confidence, flexibility, enthusiasm, studiousness...)	① ② ③ ④ ⑤										
2.7	Professional skills and qualities (professionalism, responsibility, organizational skills, planning skills, independence, ...)	① ② ③ ④ ⑤										
2.8	Teamwork and leadership skills	① ② ③ ④ ⑤										
2.9	Communication skills and relationships with people around	① ② ③ ④ ⑤										
2.10	Innovation, creativity, flexibility and adaptability to surrounding situations	① ② ③ ④ ⑤										
2.11	Good skills in using a foreign language, searching information from various sources by using information and communication technology	① ② ③ ④ ⑤										
2.12	How do you rate the future career development ability of the graduates of the Master's Program in Civil Law and Civil Procedures Law provided by the VNU School of Law?	① ② ③ ④ ⑤										

In your opinions, what do the society generally think of the graduates of the Master's Degree Program in Civil Law and Civil Procedures Law provided by the VNU School of Law?

- Inability to develop*
- Low ability to develop*
- Good ability to develop*
- Very good ability to develop*

In your opinions, what strengths do the graduate students of the Master's Degree Program in Civil Law and Civil Procedures Law have?

- Basic knowledge
- Specialized knowledge
- Personal qualities
- Profession skills
- Foreign language
- Information technology

Could you please give other comments on the Master's Degree Program in Civil Law and Civil Procedures Law provided by the VNU School of Law in order to improve the quality and effectiveness of the program (in curriculum structure, content, implementation conditions)

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